

VP of Conferences Gerda Strutzenberger



36th ISBS Conference, Auckland 2018

Summary/Key Topics

1. **Conference 2018:** Auckland, New Zealand, 10-14 September, 2018
2. **Conference 2019:** Oxford, Ohio, USA, 22nd-26th July, 2019
3. **Conference 2020:** Liverpool, UK, 21st July – 25th July, 2020
4. **Conference call 2021:** 1 application received and evaluated – presentation at the Pre-Conf Board Meeting
5. **Further calls:** webpage updated
6. **Conference Registration System:** Open Wire, tested by Patria
7. **Abstract Review System:** Tested by Patria and Sarah
8. **Policy Manual:** waiting for ISBS 2018 Board-Meetings outcome on abstract submission & registration & New Membership

Details

1. Conference 2018: New Zealand, Auckland, 10th-14th September, 2018

1.1. The Host Organization Committee (OC) of ISBS 2018 was throughout very dedicated, organized and well on track with many innovative new ideas.

+ volunteered to try out registration and Abstract Management System

➔ Involved much work – THANKS to the host (Points below)

+ discussion to stay with the systems

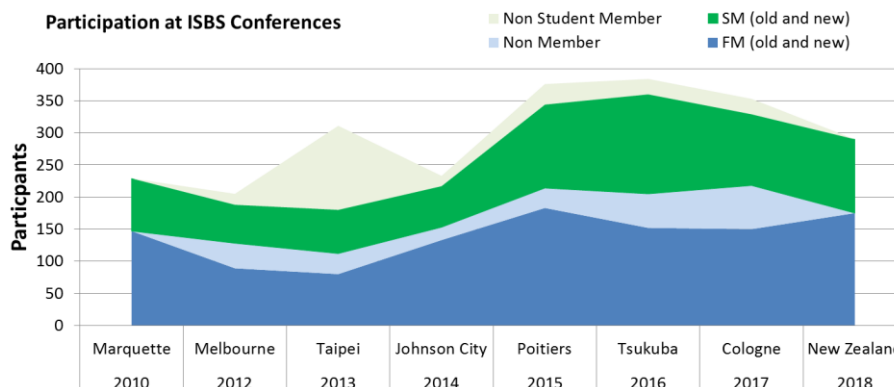
Thank you Patria Hume & Team for all your efforts, energy and dedication!

1.2. ON-SITE-VISIT 18-20.7.2017: took place to discuss conference venue, plans, process.

Attendees: Kelly Sheerin, Enora Le Flao, Gerda Strutzenberger

1.3. REGISTRATION NUMBERS (31.8.18):

- 487 total headcount, 290 paying participants; 60% Full Members, 40% Students
- Detail: 175 Full delegates; 115 Students; 27 Accompanying persons; 5 Hosts; 10 Organising Committee; 23 Organising Logistics; 15 Organising Assistants; 28 Industry partner delegates; 49 Invited speakers; 15 AUT staff; 19 AUTM invited guests; 6 Day passes



1.4. GENEREL ASPECTS

- Aspects difficult for the conference hosts:
 - Financial insecurity till registration
 - Abstract Review System
 - Information in different Policy Manuals (e.g. Awards, Publication...)

- Aspects for ISBS:
 - +Communication: So far the communication between host and ISBS (VP Conferences) worked on an unregulated basis and no written agreement between host and ISBS exists.
 - + contract between host and ISBS that the host is willing to organize the Conference on basis of the bid is needed. No profit-sharing with ISBS, but financial risk is at the host. (→ Draft in the VP-Manual of Conferences)
 - + Structured guidelines on reporting to ISBS could be helpful. (→ Are communicated from now on in the On-site Meetings)

1.5. STUDENT TRAVEL GRANT

- The STG-Committee consisted of
 - Patria Hume, Host;
 - Hiro Nunome, AustralAsia;
 - Neal Smith, Europe;
 - Sarah Clarke , America;
 - Gerda Strutzenberger, VP of Conferences
- *Grant Amount:* €12.000 [€6.000 ISBS, €6000 Host]
- 56 eligible applications (all) funded between NZD 50-600 (€ 28-340).
- 3 categories of total travel cost: <500€: 20%, 501-1000 € 30%, > 1001: 35%
- On the strong wish of the host the minimum amount of 100 € was lowered to fund all applications.
- 4 applications from developing country (according to world bank list): factor x2 of above named percentage (China, Turkey).
- Values rounded to the next 50/100 NZD value
- Applications that missed the deadline were originally not considered. After check of eligibility 2 applications dropped out and the grant money was relocated to the 3 late submissions

STG Statistic of previous years:

Host	Year	Student Participants	eligibel STG Applications [abs (%)]	STG Application funded [abs (%)]	Amount (ISBS/host) [€]
Melbourne	2012	60	23 (38%)	8 (35%)	4.500 (4.000/500)
Taipei	2013	68	22 (32%)	22 (100%)	9.000 (6.000/3.000)
Johnson City	2014	64	19 (30%)	19 (100%)	10.000 (6.000/4.000)
Poitiers	2015	130	57 (44%)	42 (74%)	12.000 (6.000/6.000)
Tsukuba	2016	155	49 (32%)	33 (67%)	10.000 (6.000/4.000)
Cologne	2017	107	39 (36%)	31 (80%)	13.000 (6.000/7.000)
Auckland	2018	115	57 (50%)	57 (100%)	12.000 (6.000/6.000)

2. Conference 2019: Oxford, Ohio, USA

Confirmation of dates: Monday 22nd to Friday 26th July 2019

On-site visit: 20-21.8.2018.

Attendees: Mark Walsh, Eric Slattery, Dean Smith, William Berg, Gerda Strutzenberger

The host is prepared to host the ISBS 2019 and will finalize schedule and agenda points in due time over the next year.

3. Conference 2020: Liverpool, UK

Confirmation of dates: 21st July – 25th July, 2020

So far no further detailed communication was needed

On-site visit planned: Spring 2019

4. Conference call 2021: - No further details

5. Further calls- No further details

6. Conference Registration System:

Patria Hume (Host) volunteered to try the OpenWire registration process to unify the processes

- + generally seemed to work well. Problems with setting up PayPal account. Report by Patria

- + New Membership was lost: Conference Participants had to register as member to be able to register for the conference. This needs to be discussed

- + cost: decision who pays for the set-up cost (each year) and running costs for maintenance during the conference preparation (e.g. changes due to: changes in cost for single items, appearance, etc)

7. Abstract Review System:

Patria Hume (Host) volunteered to use the NMU review system for abstract submission and review:

- + Patria had problems using the system. The gained experience & problems were reported back to VP of publications (Sarah Breen)

8. Policy Manual - No further details

Report prepared by:

Gerda Strutzenberger

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VP of Conferences

6.9.2018